



wand

Workshops and Seminars

TRAVEL SUBSIDIES FOR REGIONAL W. A. STAFF IN HIGHER EDUCATION

Applications due by Monday 12 December 2016

The 2017 Teaching and Learning Forum (TLF) will be held at Curtin University's Bentley campus on Thursday 2 and Friday 3 February 2017. To encourage regional staff to attend the TLF, the West Australian Network for Dissemination (WAND) is offering travel subsidies to eligible staff.

Applications are invited for travel subsidies to attend the [2017 Teaching and Learning Forum \(TLF\)](#) in Perth.

Guidelines

- Maximum of \$500 per proposal (considered on a case by case basis);
- A major criterion is the expectation that you will disseminate to others in your region;
- Must reside more than 100km from Perth.

How to apply

A short proposal up to one A4 page long and addressed to the WAND Project Committee should include:

- Your name, contact details and university;
- Estimated cost for your return trip or partial claim of travel costs;
- How you will cover the balance of the cost for conference attendance;
- Strategy to disseminate issues raised at the event with staff in your regional area;
- With regard to registration for the 2017 Teaching and Learning Forum, please indicate which applies:
 - Already registered
 - Paper or presentation accepted
 - Not registered yet.

Method of Payment

There are two methods of payment. Full details will be provided upon notification of a successful application.

University invoice OR personal invoice with ABN or Statement of Supplier

Receipts must be presented for payment of the subsidy.

For further information or to submit your proposal via email, please contact Linda Lilly on (08) 9266 2123 or email l.lilly@curtin.edu.au Due date for submissions is **Monday 12 December 2016**, to allow for Early Bird Registration.

Support for the WAND project under which this travel subsidy is provided has been provided by the Australian Government Office for Learning and Teaching. The views expressed in this activity do not necessarily reflect the views of the Australian Government Office for Learning and Teaching.