TRAVEL SUBSIDIES FOR REGIONAL STAFF IN W.A. HIGHER EDUCATION

Applications are invited for travel subsidies to present a paper or poster or attend a teaching and learning event in Perth. These subsidies cover the main WAND events:
- The Teaching and Learning Forum (February)
- The WAND Sharing Day (November)
- W.A. HERDSA event

Application can also be considered for attendance at WAND Workshops. These workshops will be advertised on the WAND site: wand.edu.au

Guidelines
- Maximum of $500 per proposal (considered on a case by case basis);
- One application per person per year;
- The spread of applicants from each university will be taken into account;
- A major criteria is the expectation that you will disseminate to others in your region; (we can upload your short report onto the Wand website);
- Staff who are members of an OLT-funded project will not be eligible as travel funds should be covered within the dissemination budgets of such projects;
- The application needs to be signed by the School Dean or equivalent.

How to apply
A short proposal should be addressed to the WAND Project Committee.

Proposals should cover the following and not exceed 1.5 pages.
- Your name, contact details and university;
- The title and abstract of your paper or WAND Sharing Day poster;
- Details of the event you intend to present at;
- Estimated cost for your return trip or partial claim of flight costs;
- A short outline of how you would further disseminate issues raised at the event with staff in your regional area;
- Signature of Head of School or School Dean and the applicant.

Method of Payment
There are two methods of payment. Full details will be provided upon notification of a successful application.
- University invoice OR personal invoice with ABN or Statement of Supplier

For further information or to submit your proposal via email please contact:
Linda Butcher (08) 9360 2350 l.butcher@murdoch.edu.au

Support for the WAND project under which this travel subsidy is provided has been provided by the Australian Government Office for Learning and Teaching. The views expressed in this activity do not necessarily reflect the views of the Australian Government Office for Learning and Teaching.